

**CASTLE BYTHAM PARISH COUNCIL**  
**Minutes of the meeting held on 18 October 2017**

**Present**

Cllr Dennis (Chairman), Cllr Harvey (Vice Chairman), Cllrs Candler, Goodman, Hinton, Martindale, Thomas, Webber.

**In attendance**

County Cllr Mr B Adams, District Cllr Mr M Wilkins, 3 members of the public.

**1. Declarations of interest**

Cllr Goodman declared an interest regarding item 5B

**2. Approve record of the meeting held on 13 September 2017**

The record of the meeting held on 13 September 2017 will be approved at the November meeting.

**3. Matters arising- Removal of Water Lane hedge; audit**

District Cllr Mr M Wilkins explained that there is no record of hedgerows held at SKDC and that no enforcement action could be taken regarding the removal of the hedgerow that had taken place in Water Lane. Cllr Wilkins suggested the Parish Council photograph/document all hedgerows in the village that should be kept and send the record to SKDC Planning Department for comment. Cllr Wilkins will make enquiries regarding the the wall that needs to be rebuilt on land adjacent to Roxholme Haven.

The Community Speedwatch application form was ready to be sent - the PC will join the scheme and receive 6 free 30mph signs and purchase stickers to be placed on wheelie bins.

The Lincolnshire Police mobile speed unit had been in operation in the village.

The audit was concluded by Grant Thornton and displayed on the PC website.

**4. Parish Council vacancy**

As no election was called for, co-option will take place at the 20 December meeting. Candidates will need to submit their application by 13 December and will be able to make a 3mn individual presentations at the meeting or send in a written presentation if they are unable to attend.

Candidates will be asked to leave the room while the Councillors have an open discussion before voting by secret ballot.

**5. Planning.** A)S17/1757 – Dr D Burston; temporary installation of sale board, land west of station Road, The Old Quarry, Castle Bytham. A majority of Councillors agreed that the proposed sign was too big and inappropriate for the location. B) S17/1499, Mr S Doran, Hawley cottage, 32 Water Lane, Castle Bytham – erection of detached garage with ground floor and first floor living accommodation. Cllr Goodman did not take part in the vote; the remaining Councillors agreed the following points: a revision of the application was required as it lacked clarity - the S10/2598 drawing was incorrect and did not reflect the property as it now stood.The application contradicted itself when it comes to 'change of use' - in sections 17 and 18 of the application, the answer should be 'yes'. There is a natural spring at the location, therefore a flood risk - this fact was not reflected in the application. The whole of Water Lane is liable to flooding also. There should not be any windows on the west side.

C) Langstaff Property Dev., Street naming - dev.r/o 27 High Street, Castle Bytham. The Councillors unanimously agreed that 'Maypole Close' would be a more suitable name, being more in keeping with other street names in the village.

**6. Consider request for a street light at St Martins**

County Cllr Mr B Adams will raise the question with Highways.

**7. Consider request to relocate Glen road bench currently outside The Smithy**

Clerk to write to bus companies to ask them not to stop in front of The Smithy dropped kerb and to Highways to establish whether the Lower Green could be a suitable bus stopping place. The bench pre-dated the conversion of The Smithy into a private dwelling.

**8. Amenities Committee – approve cost of paint purchase; approve purchase of £10.00 caution sign for cemetery ground; discuss cost of equipment hire for the cemetery.** The Councillors unanimously agreed to spend up to £120 on paint. The AC proposed cemetery project would cost around £3,500 over 5 years; grant funding would be applied for. The Councillors agreed to spend £650 on initial ground work and £10 on a 'caution uneven ground' sign. Cllr Candler offered the loan of tools owned by 'The Spinney'. Cllr Webber will provide fence repair quotations at the next meeting.

*Cllr Candler left.*

**9. Cllr Goodman's presentation on Play Equipment Training**

Cllr Goodman had attended a Kompan Safety Training and gave a presentation. A risk assessment for the playing field was required as Fenland Leisure only provide a risk assessment of the equipment. Cllrs Goodman, Harvey and Hinton carried out a risk assessment of the entire ground on 12 October. It was agreed that all outstanding repair work highlighted in the 2016 Fenland Leisure inspection needed to be carried out. Monthly inspections by the AC would resume, using the Kompan scoring system. The Councillors agreed to purchase a sign, [cost up to £20] to be placed on the gate, with the name and address of the site, the recommended age range for the use of the equipment, the PC's e-mail address for any issues to report. It was proposed by Cllr Harvey, seconded by Cllr Dennis, that an emergency fund of £200 should be available for the AC - all in favour.

**10. Approve CILCA training cost of £150.00**

The Councillors unanimously approved the cost of £150.00 for Cllr Goodman's training. Proposed by Cllr Hinton, seconded by Cllr Thomas.

**11. Approve purchase 'Local Councils Explained' at a cost of £49.99**

The Councillors unanimously approved the cost of £49.99 for the purchase of 'Local Councils Explained'. Proposed by Cllr Hinton, seconded by Cllr Martindale.

**12. Discuss purchase of Christmas tree for the Upper Green**

The Councillors unanimously agreed to spend up to £120.00 for a Christmas tree at the Upper Green. Proposed by Cllr Harvey, seconded by Cllr Goodman.

**13. Cemetery matters** – request from a family to inter cremated remains privately  
More information was required from the family before a decision could be made.

**14. Correspondence – seen**

E mail from resident regarding the vacancy on the PC.

Cllr Wilkins – LCC speed limit consolidation orders: no changes or amendments

HMRC – From Dec 17 it will no longer be possible to make PAYE cheque payments at the post office.

LALC – New subscription rates for 2018/19. 2 proposals: 1) per elector element of LALC membership fee initiated at 5 pence; 2) per elector element initiated at 6 pence. For CB, proposal 1 [based on 621 electorate, hence £150.00 banding cost] would mean a £223.59 membership fee and proposal 2 a £229.80 membership fee. Proposals to be discussed at the AGM on 17 October.

Forwarded:

Cllr Wilkins re Water Lane hedge removal [matters arising]

Healthwatch Lincs  
Public sector executive  
Westminster briefing  
Lesley Jenner – fairer funding for Lincolnshire campaign  
Chris England – parish update  
Rural services network

### **15. Accounts**

#### Credited:

SKDC –community cleaner grant £195.00 [BACS]

#### To pay:

Fenland Leisure – playing field operational inspection with report and risk assessment £120.00 [101110]

LALC – Play areas funding and bid writing £25.00 [101111]

LALC – CILCA training £150.00 [101113]

LALC – Local Councils Explained book £49.99 [101114]

Grant Thornton – audit £120.00 [101112]

LCC Road Safety Partnership – bin stickers £100.00 [101109]

### **16. AOB**

The letter Cllr Dennis had written to the owners of an seemingly uninhabited house with an unkempt garden was returned, new address unknown. SKDC were to start proceedings against the tenant to recover the cost of garden clearance.

Cllr Martindale said that The Bythams School would give advice to its pupils on playing safely.

Cllr Dennis said that she would take CPR training forward now instead of the surgery.

