

CASTLE BYTHAM PARISH COUNCIL
Minutes of the meeting held on 16 September 2020

Present

Cllr Hinton (Chairman), Cllr Harvey (Vice Chairman), Cllrs Brooman, Farley, Hayward, Goodman, Mc Laughlin, Thomas.

In attendance

County Cllr B Adams, 1 member of the public

Apologies

Cllr Webber

The meeting was conducted using Zoom IT conferencing facility in line with advice from the National Association of Local Councils.

1. Declarations of interest

None

2. Approve minutes 19 and 26 August 2020

The notes of the 19 August meeting were approved as minutes and will be signed by the Chairman - proposed by Cllr Brooman, seconded by Cllr Thomas, all in favour. The notes of the 26 August meeting were approved as minutes and will be signed by the Chairman - proposed by Cllr Farley, seconded by Cllr Harvey, all in favour.

3. Matters arising

None

4. County Council matters

County Cllr B Adams said that the annual County Council budget meeting would be taking place and would be dependent on government funding for Covid-19. Care of the elderly and bus transport for school children will be discussed. LCC had not yet received a reply to their letter to government regarding devolution; decisions from government will be made from 2 to 7 October.

5. District Council matters

County Cllr B Adams said that the District Council annual meeting would take place on 17 September; the 2.3M budget deficit would be covered by reserves. Leisure will be transferred back to SKDC's responsibility. The government's White Paper on planning was out to consultation period until 1 October was deemed too short - however SKDC's up to date Local Plan was beneficial. The White Paper failed to introduce penalties for developers not abiding to their building consent.

6. Planning issues - verbal report from the Planning Working Group

The Planning Working Group had carried out site visits for application 7A and 7B. A letter from application 8B's applicants regarding the height of the proposed barn was received by the parish council.

7. **Planning.** A) S20/1463 - Shearing, 8 Castlegate, Castle Bytham. Trees in CA Section 211 Notice - Maple (T1) - reduce by 3m; Sorbus (T2) - remove. The Councillors supported this application.

B) S20/1381 - JW and S Cooper, Willow Quarry, Little Bytham Road, Castle Bytham. Proposed erection of agricultural building. The Councillors agreed to support the application with two conditions; that the new building is the same height or no higher than the existing building at the site (due to the visual impact from the North and West), and that planting of trees is requested on the bund on the western boundary to screen the new building from Station Road, Castle Bytham. The letter from Mr and Mrs Cooper will be forwarded to SKDC. Proposed by Cllr Farley, seconded by Cllr Brooman, all in favour.

SKDC has granted planning permission to the following applications:

- S19/0180 - Dr Dallas Burston, The Old Quarry, Station Road. Erection of 18 dwellings (Reserved Matters pursuant to S17/1134 plot A layout only)

- S20/0286 - Dr Dallas Burston, The Old Quarry, Station Road. Reserved matters sought for scale, appearance and landscaping for plot B, and scale, appearance, landscaping and access for plot C

- S19/2208 - Dr Dallas Burston, The Old Quarry, Station Road. Reserved matters (layout) for plots B and C pursuant to S17/1134

- S19/2142 - Dr Dallas Burston, The Old Quarry, Station Road. Reserved matters sought for appearance, landscaping and scale for 18 dwellings in plot A pursuant to S17/1134

Cllr Hinton had spoken on behalf of the parish council at the 2 September SKDC'S Planning Committee meeting regarding the above four applications at The Old Quarry.

- S20/1242 - Mr Ian Rule, Bank House, 39 Glen Road - tree work
- S20/1215 - Tracey Featherstone, 38 Cumberland Gardens - tree work
- S20/1317 - S20/1215 - Tracey Featherstone, 38 Cumberland Gardens - tree work

8. Amenities Working Group report

Cllr Farley presented the report.

Cemetery: the first phase will address visual improvements and ground safety; a brief will be prepared before asking for quotations from landscaping companies. Repair work on the perimeter fence has started. A site visit with Cllrs Hinton, Harvey and the clerk will be arranged to agree on the location of the replacement Austrian pine to be planted by Tommy Plummer on 8 October. Quotation for work on other trees will be obtained. Removal of dead wood will be arranged in the next 3 to 6 months. Cllr Hinton had carried out a safety inspection and reported that the Phillipson headstone needed attention and another was loose and should be monitored; the Phillipson bench appears to be beyond repair and will be considered for removal.

Pond: Cllr Harvey has arranged a meeting with Richard Kent to discuss work to be done. Grass cutting: a review of grass cutting carried out by Michael Wright will be undertaken.

Playing field: a quotation from Men in Sheds for picnic benches was still awaited. Cllr Hinton had carried out a technical inspection in August; ROSPA had carried out their safety inspection and their Report would be considered; Cllrs Hinton and Harvey will take the Report recommendations forward.

Upper Green: Cllr Hayward had prepared a report on fence repairs needed - quotations will be sought. Trees were overgrown would need attention. Leaves were making the side and middle steps slippery. The paint work on the Finger Sign Post was badly faded.

9. Recreation Field development

Cllr Hinton's draft playing field development plan will be ready by the end of September. Ownership of the bordering fencing at various needed to be established. SKDC's S106 bid from the Old Quarry development would be in the region of £60,000 and should become available in the next two years.

10. Options for location of sand/sandbag bins

Cllr Hinton said that the missing sand bin found on Counthorpe Road had been returned to its village hall location and that the police complaint had been withdrawn. Cllr Hayward suggested a monthly check on the three sand bins. It was proposed by Cllr Goodman, seconded by Cllr Thomas that the three sand bins remain behind the village hall, an article appear in Glenside News to make residents aware of their location and this item be back on the agenda in six months - all in favour. Cllr Hinton will liaise with SKDC for additional sand and sand bags.

11. Purchase of a litter bin for the south end of the village

It was decided that, as there were no litter issues at the south end of the village, no litter bin would be required.

12. Installation of village gateways and flower displays at village entrances

The Amenities Working Group will obtain quotations for proposals and cost. Consultation with village residents on their preferred options will take place with questionnaires placed at the shops, pubs and the village hall.

13. Burial Committee matters. Ratify grant of right for plots S/29 and S/30

The Councillors ratified grant to right for plots S/29 and S/30, originally issued in 1956 but for which new paperwork was required.

14. Correspondence

- ✓ Public sector executive
- ✓ TPTS - tree work at the cemetery
- ✓ LALC - training on insurance
- ✓ Rural services network
- ✓ LALC - coronavirus update
- ✓ E-mails from resident - asking PC to clear dead vegetation at the village pump
- ✓ E-mail from resident - gateways and flower displays
- ✓ C Prime - parish update
- ✓ LALC - free support for LCC websites
- ✓ LALC E-news
- ✓ Western Power - undergrounding some of the LV line
- ✓ K Gale - Good Neighbours scheme

- ✓ Invest SK
- ✓ LCC - town and parish council newsletter
- ✓ LALC - pay scales 20-21
- ✓ LALC News
- ✓ Zurich - free community advisory service (LCAS)

15. Accounts

The following cheques were approved:

LALC - discounted Zoom subscription £78.40 [101261]

Playsafety Ltd [ROSPA] - playing field annual inspection £278.40 [101262]

Streetwise Environmental Ltd - playing field mowing £139.20 [101263]

M Cooke - salary £1,035.00 [101264]

HMRC - clerk's PAYE £258.75 [101265]

M Wright - mowing £210.00 [101266]

16. Councillors' verbal reports

Cllr Hayward said that the parish council needed to be more visible and consultative.

Cllr Farley suggested publishing monthly updates on parish council matters in Glenside News and responses to residents' queries in the form of: you asked this - this is what the parish council did.

Cllrs Hinton and Harvey will provide a non-committal summary of the latest meeting notes prior to their approval by the parish council including approved matters to be published in Glenside News.