

CASTLE BYTHAM PARISH COUNCIL
Minutes of the meeting held on 18 April 2018

Present

Cllr Dennis (Chairman), Cllr Harvey (Vice Chairman), Cllrs Candler, Goodman, Hayward, Hinton, Thomas, Webber.

In attendance

County Cllr Mr B Adams, District Cllr Mr M Wilkins, 4 members of the public.

Apologies

Cllr Martindale.

1. Declarations of interest

None.

2. Approve minutes 21 March 2018

The notes of the meeting held on 21 March 18 were approved as minutes and signed by the Chairman. Proposed by Cllr Thomas, seconded by Cllr Goodman, all in favour.

3. Matters arising

A) County Cllr Mr Bob Adams has arranged a site visit from Highways with regard to a 'No Left Turn' sign [from the High Street into Castlegate] requested by the Parish Council.

B). Anglian Water - Holywell Road verge; contractors Clancy have made a site visit and will replace top soil from the damaged area, followed by the sowing of grass seeds once the weather improves.

4. Planning Working Group formation

The Parish Council voted unanimously in favour of the establishment of a Planning Working Group, its Terms of Reference and membership consisting of Cllr Dennis, Cllr Goodman and Cllr Thomas. Proposed by Cllr Hinton, seconded by Cllr Harvey. The PWP will liaise with planning applicants' agents and arrange site visits. Many thanks were addressed to Cllr Goodman for her hard work in producing an excellent spreadsheet containing a full record of all recent planning applications and their outcome. The PWG will monitor all new developments to make sure planning conditions are adhered to.

5. Parish Council administration - structuring of the agenda

Deferred.

6. Risk assessment

A) The playing field risk assessment was reviewed.

B) The risk assessment register was reviewed and a few changes made - the purchase of a fire box to store the external hard drive was proposed; additional internet security package has been purchased.

Planning. A) S18/0268 – Mr and Mrs H Pepper, Riverside Barn, 6A Glen Road, Castle Bytham; erection of entrance porch and conversion of existing open fronted garage to a garden room - the Councillors voted unanimously in favour of this application. B) S18/0333 – Mr M Rayner, School Farm Barn, High Street, Castle Bytham; pollard sycamore tree - the Councillors voted unanimously in favour of this application. C) S18/0499 – Mr and Mrs J Bontoft, land south of Roxholme Haven, Glen Road, Castle Bytham; erection of dwelling - the Councillors voted against the proposal by a majority for the following reasons:

- The proposed dwelling, which has a larger mass than the previous application, would be in close proximity to 'Red Barn' a Grade II Listed Building; it was felt that all efforts should be made to protect

Listed Buildings and their environment in the village.

- The issue of overlooking and privacy was also raised - the proposed 1.5 height dwelling would overlook a partial one storey dwelling with ground floor bedrooms and lie very close to the boundary with another dwelling. Its roof-line would be higher than two out of three parts of 'Red Barn' ; the latter's garden and bedroom windows would be overlooked. Another dwelling, 'Riverside Barn' would suffer from loss of light in three occupied ground floor bedroom windows.
- The Design and Access statement (ref Scale; para93), offers 'Roxholme Haven' as an appropriate comparative 1.5 storey dwelling adjacent to the site, however the height of the ridge of 'Roxholme Haven' is 1.6 metre lower than the proposed new dwelling.
- The proposed dwelling would have an adverse impact on the character of the Conservation Area and would be contrary to Policy EN1 of SKDC's Core Strategy and to Section 12 of the Planning Policy Framework contained in PPG.
- The proposed dwelling would mean the loss of a green space and of views to the open countryside towards Castle Mound, an Ancient Monument.

The Councillors agreed that the proposed dwelling and garage were too tall for the surroundings, their scale and scope would adversely dominate the Street Scene.

Due to the importance the Parish Council places on maintaining the character of this historical Conservation village we ask that this application shall go before Committee for consideration

D) S18/0536 – Mr W Sacker, Pepperidge Farm, Morkery Lane, Castle Bytham; prior approval relating to the change of use of an agricultural building to a dwelling house - the Councillors voted unanimously in favour of this application

SKDC - Public Speaking Notification - 1May regarding application S17/2137 for residential development of 6 dwellings, land north of Pineview, Holywell Road, Castle Bytham. Clerk to register Cllr Dennis to speak.

Clerk to contact SKDC's Enforcement Officer Mr Jonathan Short regarding planning application S17/1499 granted on 7 February 18 as there is a discrepancy between the application plans measurements of the building from the road and the actual and the building currently in progress.

District Cllr Mr M Wilkins said that the new Local Plan would go before the District Council in May and that a final consultation would take place in June before submission to the Secretary of State. Cllr Wilkins reiterated that a Neighbourhood Plan would be a useful tool; Cllr Dennis had approached surrounding villages regarding a joint Neighbourhood Plan and had received a positive response.

7. Amenities Working Party report – discuss purchase new footpaths signs; discuss cost materials for cemetery fence repair

The AWP had not met since the last PC meeting. Cllr Hinton to prepare a report on new footpaths signs [style, colour] - it was agreed to replace those at the centre of the village; the new signs would indicate distance to footpath destination. Cllr Webber reported that cemetery trees causing damage to the fence needed to be looked at before deciding on any repair work; the Councillors voted unanimously in favour of obtaining a report and further quotes for fence repair.

8. Report on Castle Bytham Village Hall Committee

Cllr Dennis reported that a new water heater had been purchased and that hire charges would be reviewed.

9. Lincolnshire waste strategy consultation

Deferred - the consultation runs until June. Councillors to send comments to the clerk.

10. Emergency Plan

Cllr Hinton received the Emergency Plan back from LCC. Four Councillors had been nominated as coordinators. Cllr Dennis to talk to the VHC regarding access to the village hall in the case of an emergency; the VHC will be given a copy of the Emergency Plan. An evacuation pack had been purchased.

11. Correspondence – seen

- A. Public Sector Executive Online
- B. LALC- GDPR information and guidance - an extraordinary meeting to be arranged to implement GDPR.
- C. LALC- Operation Galileo e-newsletter
- D. LCC - Cllr Davies, grass cutting programme 2018/19
- E. PKF Littlejohn - 2017/18 AGAR and external auditor instructions.
- F. N Allsopp - thanking for clerk's letter.

12. Accounts - seen

Credited:

TR Carlton - interment £105.00

SKDC - Community Cleaner grant £203.58 [BACS]

Cheques paid:

Village Hall Committee - rent £120.00 [101131]

M Cooke - reimbursement Evacuation Kit from EVAQ8 £282.48 [101132]

M Cooke -reimbursement AVG Secure VPN £49.99 [101133]

Bythams Woodland Trust - donation £250.00 [101134]

13. AOB

- A. Cllr Thomas had been approached by a resident regarding the installation of a street light at the corner of Glen Road and Counthorpe Lane. County Cllr Mr Bob Adams to investigate cost - the matter will be on the agenda at a further meeting.
- B. A funding application has been received for The Party Girls for the senior citizens Christmas lunch - on agenda at the next meeting.
- C. The laurel bush at Albemarle has overgrown and is restricting the pavement - clerk to write to Mr Harris.
- D. Cars and vans parked at the level of the High Street bus shelter - on the agenda at the next meeting for approval to purchase 'No Parking' sign.
- E. A 30mph speed sign should be installed at Castlegate as vehicles speed down the slope.

