

**CASTLE BYTHAM PARISH COUNCIL**  
**Minutes of the meeting held on 17 May 2017**

**Present**

Cllr Dennis (Chairman), Cllr Harvey (Vice Chairman), Cllrs Allsopp, Candler, Goodman, Hinton, Thomas, Webber.

**In attendance**

County Cllr Mr B Adams, District Cllr Mr M Wilkins, 5 members of the public.

**Apologies**

Cllr Martindale.

**1. Declarations of interest**

None.

**2. Approve record of the meeting held on 19 April 2017**

The record of the meeting held on 19 April 17 was approved as minutes and signed by the Chairman. Proposed by Cllr Candler, seconded by Cllr Goodman, all in favour.

**3. Matters arising**

PC website – Taff Lovesey had been sent information/links to information regarding the parish council, village organisations and history.

**4. Insurance renewal**

Andrew Loakes (Community Lincs Insurance Services) had answered the parish council's queries regarding the insurance covering letter [item 9 e]. The Councillors unanimously agreed to renew the insurance with Zurich. A new schedule and invoice would be required to include the defibrillator and its cabinet as well as the new bin at the lower green.

**5. Risk assessment**

One amendment was made: cemetery – injury probability was upgraded from low to medium risk.

**6. Amenities Committee – report, cemetery plan.**

Report: the duck pond signs had been ordered and a revised quote received for upper green 'slippery surface' signs - £286.08 exc VAT; it was proposed by Cllr Candler, seconded by Cllr Hinton to purchase the signs – all in favour. A resident had joined the working group. Street signs would be cleaned and repainted.

Cemetery: top soil had been ordered to fill in gaps left of the gate; clerk to contact Funeral Directors who had not tidied up properly after a burial; Michael Wright was allocated two hours to trim the rough area of vegetation at the top end; it was hoped that paint and repair work on the fence could be carried out by community work volunteers – the probation service would be approached; Cllr Goodman would get quotes for new signage warning of uneven ground; the benches were to be repainted.

**7. Station Rd bus shelter – consider quotes for improvements to waiting area next to the bus shelter**

Deferred. Cllr Wilkins recommended applying to LCVS and SKDC for grants on

community assets/projects.

8. **Planning** – a) S17/0383 - Mr J Wattam, 36 Station Road, Castle Bytham; erection of dwelling. The Councillors remarked that the proposed 2 storey dwelling would overlook a bungalow.

b) S17/0763 – Mr and Mrs J Bontoft, Roxhome Haven, Glen Road, Castle Bytham.

Erection of 4-bedroom detached dwelling. *District Cllr Mr M Wilkins did not take part in the discussion.* Having taken into consideration remarks made by two members of the public during the public forum, the Councillors voted against the application by a majority. The following comments would be sent to SKDC: the proposed dwelling, modern in appearance, would be in close proximity to 'Red Barn' a Grade II Listed Building; it was felt that all efforts should be made to protect Listed Buildings and their environment in the village. A wall of significant interest at the site had collapsed and not been rebuilt; it was agreed that the closed aspect in that part of the village should be preserved, being a feature of the Conservation Area and noted as such in SKDC's Conservation Document for Castle Bytham. The issue of overlooking and privacy was also raised - the proposed 1.5 storey dwelling would overlook a partial one storey dwelling with ground floor bedrooms and lie very close to the boundary with another dwelling. The view of the Castle Mound, a Historical Monument, would be obstructed, thus altering the Street Scene. The dwelling would encroach into the countryside and the question was asked to whether there was a need for yet another house in the village, considering the proposal for six dwellings on Holywell Road, 85 properties at The Old Quarry and three houses currently being built in the High Street – the Core Strategy to 2026 had identified the capacity for only 20 new houses in Castle Bytham.

The proposed dwelling would also be situated very close to the flood plain.

9. **Correspondence – seen**

- a. LALC have arranged for a Clerks networking day to be held on Thursday 6<sup>th</sup> July at Toynton Village Hall, Eastville Road, Toynton All Saints, Lincolnshire PE23 5AJ from 10am to 4pm.
- b. copy of the current NALC Code of Policy which highlights NALC policy positions adopted in recent years. [sent as attachment]
- c. LALC have arranged for a Councillors networking day to be held on Thursday 13<sup>th</sup> July at North Kyme Village Hall, Vacherie Ln, North Kyme, Lincoln LN4 4DL from 10am to 4pm. Cllrs Goodman and Hinton will attend.
- d. LALC – News update.
- e. Andrew Loakes. Community Lincs insurance services, in answer to PC's queries. A **material fact** is a **fact** that would be to a reasonable person germane to the decision to be made as distinguished from an insignificant, trivial or unimportant

detail. In other words, it is a **fact** which expression (concealment) would reasonably result in a different decision. So in terms of insurance, it is a fact which may make a difference to the cover and premium, like recent building work, new assets etc.

Material damage applies to any building and contents, so if none insured then it doesn't apply. A lot of Councils usually just have assets under 'all-risks' cover, which is what you have. Under your policy you do not have any 'building' therefore material damage isn't covered. It is only operative if you have a building or contents on the policy. [agenda item]

- f. Lincolnshire Parent Carer - Self Harm Awareness workshop for professionals on Friday 19<sup>th</sup> May at Hubberts Bridge Community Centre at 10:15 for 10:30 start.
- g. SKDC - copy of the Notice of Election for the Parliamentary election for the Grantham and Stamford Constituency.
- h. Lincolnshire County Council, in association with Lincolnshire Association of Local Councils (LALC) - first Resilient Communities 2017 Conference being held at The Showroom, Tritton Road, Lincoln, LN6 7QY on Thursday 15<sup>th</sup> June between 09:30 and 3pm. Cllrs Dennis and Hinton to attend.
- i. SKDC - A series of public consultation events on South Kesteven's new Local Plan have been postponed following the announcement of a snap general election in June. [sent as attachment]
- j. SKDC - Parish Update.
- k. Highway maintenance schemes – 2017/18. The scheduled programme of works for financial year 2017/18 is available at Highways Works Programmes , a live document that will be updated throughout the year. All dates and durations are indicative and may be subject to change due to weather or other site constraints. [www.roadworks.org](http://www.roadworks.org) for the most up to date traffic management information about all roadworks including Utility works planned in the upcoming months. In addition to the larger schemes there is a Mobile Maintenance Teams carrying out minor works identified from customer reports and routine inspections. A list of these works are also published regularly on our web site at Highways Works Programmes. Any highways faults within the Parish, for example pothole should be reported online at [www.lincolnshire.gov.uk/faultreporting](http://www.lincolnshire.gov.uk/faultreporting)

- i. Councillor Richard Davies, Executive Cllr for Highways - New Highways Service

To report a new fault: online web portal

[www.lincolnshire.gov.uk/faultreporting](http://www.lincolnshire.gov.uk/faultreporting).

From 1 February the email address for general enquiries will be [cschighways@lincolnshire.gov.uk](mailto:cschighways@lincolnshire.gov.uk)

All phone calls should be directed to a member of the Customer Service Team on 01522 782070

Cllr Dennis to write to Cllr Davies to thank for the work carried out by the mobile maintenance team on potholes but highlight the fact that the work had been of poor quality.

- m. Notice of submission of the Lincolnshire Minerals and Waste Local Plan: site locations document under regulation 22 The Site Locations document and all associated documents submitted to the Secretary of State are available to view and download from the County Council's website:

[www.lincolnshire.gov.uk/mineralsandwaste](http://www.lincolnshire.gov.uk/mineralsandwaste)

- n. The Planning Inspectorate – confirmation sent to LCC with regard to some errors in a 1998 Definitive Map and Statement, Reclassification Orders 1998. [A footpath was indicated in a non standard notation]. The Secretary of State cannot purport to use her power of modification to correct such an error and has decided not to exercise her power of confirmation for the Orders dated 5 June 1998, 30 November 1998 and a third Order that was not dated - these Orders were submitted on 27 March 2017.

- o. Smaller Council Committee – follow up on Transparency Fund.

- p. LCC – requesting permission to share information provided by The Parish Council on assets, community groups, businesses with Adult Care staff at LCC and community bases organisations. The Councillors had no objections.

## **10. Speeding and parking issues**

A piece will appear in Glenside News urging residents to respect speed limits around the village and to park sensibly – cars parked too near the High St/Pinfold Rd junction caused visibility problems when emerging into the High St from Pinfold Rd. It was agreed that a traffic survey of the whole village was required and any concerns passed on to Highways.

## **11. Accounts**

It was proposed by Cllr Candler, seconded by Cllr Harvey, all in favour to approve the following payments:

Rick Webster – playing field £153.60 [101082]

Rick Webster - playing field £66.00 [101083]

LCC –Station Rd reactive speed sign £1,020.00 [101084]

M Wright – upper green, cemetery £222.00 [101085]

**12. AOB**

None.