

CASTLE BYTHAM PARISH COUNCIL
Minutes of the meeting held on 16 May 2018

Present

Cllr Dennis (Chairman), Cllrs Hinton, Martindale, Thomas, Webber.

In attendance

County Cllr Mr B Adams, District Cllr Mr M Wilkins, 2 members of the public.

Apologies

Cllrs Candler, Goodman, Harvey, Hayward.

Following issues debated during the public forum it was decided that M Wright would be asked to take on grass mowing around the village pump and that Highways would be contacted regarding quarry lorries using the bridge at the bottom of Counthorpe Lane despite a prohibition order.

1. Declarations of interest

None.

2. Approve minutes 18 April 2018

The notes of the 18 April 2018 meeting were approved as minutes and signed by the Chairman; proposed by Cllr Thomas, seconded by Cllr Hinton, all in favour.

3. Matters arising

AOB – funding request for the Senior Citizens Christmas Lunch, purchase of ‘no parking’ sign and street light at the junction of Glen Rd/Counthorpe Lane [County Cllr Adams investigating cost of the latter] will be on the June agenda. Anglian Water has replaced the top soil at the Holywell Rd damaged verge; clerk to write to LCC Highways regarding damage/potholes caused by vans turning at that location during work carried out by AW.

4. Insurance renewal

The Councillors approved the insurance schedule from Zurich and agreed on adding ‘vandalism’ to ‘Part Q - bus shelters’ currently covered for ‘impact only’ – clerk to inform insurers and additional cost to be agreed at the next meeting.

5. Environment Agency proposal to install Highway type P1 fencing at the Glen Road riverbank

Following a site visit and meeting with Nick Riches from the EA, several designs were sent as suggestions; the Councillors agreed on Marshalls guardrail in dark green.

6. GDPR

E-mail security, website privacy policy, retention of relevant personal data will be discussed at an extraordinary meeting; no decision had been made on the appointment of data protection officers for parish councils.

7. Parish Council administration - structuring of the agenda

Cllr Martindale presented his proposals which will be conducive to meetings focused on agenda items only; any other matter will be suggested for inclusion at the next meeting’s agenda. The agenda will be longer but more specific, thus allowing residents to find out exactly what will be

discussed; to that end, Councillors will propose 'matters arising' items for the next agenda once they receive the draft notes from the latest meeting. County Council Matters, District Council Matters, Amenities Committee report, grant funding applications, planning, village hall committee report, correspondence, accounts will form the basis of the agenda, together with any item requested by a Councillor. 'AOB' will be replaced by 'Councillors Verbal Reports'. The Councillors unanimously approved the proposals.

8. Planning. A) S18/0617 - Mr and Mrs Hay, 6 Water Lane; conversion of existing garage into study and erection of new garage and carport with room above. The Councillors voted against this application for the following reasons:

- The proposals would have an adverse effect on the street scene and were not in keeping with the unspoilt character of this part of the village Conservation Area.
- The Councillors were against the building of a carport with accommodation above.
- There were road safety concerns about the entrance gates opening outwards onto the highway.

B) S18/0702 - Mrs D Edson, School Farm House, 4 High Street, Castle Bytham; replacement windows. Listed Building Consent. The Councillors had no objections to this application.

SKDC has granted planning permission to the following applications:

S17/2137, Mr R Hix – residential development for 6 dwellings (outline), land north of Pineview, Holywell Rd, Castle Bytham.

S17/2153, Mr and Mrs Rowe – erection of a two storey dwelling with integral garages and associated landscaping; land off Water Lane, Castle Bytham.

SKDC has refused planning permission to the following applications:

S18/0536, Mr and Mrs W Sacker, Pepperidge Farm, Morkery Lane – prior approval relating to the change of use of an agricultural building to a dwellinghouse.

S18/0333, Mr M Rayner, School Farm Barn – pollard sycamore tree; TPO 370.

9. Amenities Working Party report

Cllr Hinton reported that some vandalism has taken place at the playing field, with bird spikes being dislodged – Cllr Hinton had repaired the damage. The picnic benches had been repaired and repainted by Cllr Hinton. Quotations will be sought for pin boards at the bus shelters in order to put an end to the detrimental and undesirable stapling of notices on bus shelter walls. Quotations for waiting area adjacent to Station Rd bus shelter were awaited.

10. Report on Castle Bytham Village Hall Committee

With regard to the Emergency Plan, Cllr Dennis said that Geoff Hix had offered the use of a generator and digger. Chris Wright can open the front door remotely whenever required.

The Entrust contract had been signed with respect to the WREN grant.

Cllr Hinton to draft a letter regarding the PC sand bins kept at the side of the village hall which was deemed the best location; Cllr Dennis to pass on letter to Chris Wright.

11. Emergency Plan

Cllr Dennis to raise the question of installing a plug for the generator on an external wall at the next VHC meeting.

12. Correspondence – seen

- A. Nigel Allsopp regarding footpath 13 and its proposed diversion– clerk to reply.
- B. Lincs Police rural community safety strategy

C. SKDC Planning Enforcement ref ENF 18/0086 – acknowledgement of enquiry.

13. Accounts

Credited:

SKDC – precept £13,000.01

Linnells – cemetery memorial inscription £32.00

R Holland –ashes interment £79.00

Cheques paid:

M Wright – mowing £186.00 [101135]

Jacob Smith – playing field repairs and improvements £480.00 [101136]

Taff Lovesey – website domain name for 2 years £14.38 [101137]

R Webster – playing field mowing £153.60 [101138]

LCC- Station Rd vehicle activated sign £1,020.00 [101139]

Community Lincs – insurance £637.91 [101140]

14. AOB

The Old Smithy, Glen Road - it has come to the attention of the parish council that 2 metre high solid wooden gates have recently been installed which open outwards onto the pedestrian highway. A resident walking along the pavement was obviously unseen and almost hit by the gates as they opened. Advice has been requested from SKDC.

