

**CASTLE BYTHAM PARISH COUNCIL**  
**Minutes of the meeting held on 21 June 2017**

**Present**

Cllr Dennis (Chairman), Cllr Harvey (Vice Chairman), Cllrs Allsopp, Candler, Goodman, Hinton, Martindale, Webber.

**In attendance**

County Cllr Mr B Adams; 3 members of the public.

**Apologies**

Cllr Thomas.

**1. Declarations of interest**

None

**2. Approve record of the meeting held on 7 June 2017**

The record of the meeting held on 7 June 17 was approved as minutes and signed by the Chairman. Proposed by Cllr Harvey, seconded by Cllr Webber, all in favour.

**3. Matters arising**

None.

**4. New public rights of way**

Cllr Hinton explained that the parish council had previously discussed the option of the old "permissive path" across the Recreation Field becoming a public right of way and the possibility of having the section of footpath Cast/13/1 from Water Lane to the Recreation Field deleted

There are two options open to the PC for having a new right of way across its land: 1. Express Dedication: a landowner may expressly dedicate a right of way over his or her land, but this is rare. Express dedication is an act on the part of the landowner alone. There is no agreement with the relevant highway authority, although the highway authority may subsequently agree to take on liability for maintenance of the right of way.

Whether express dedication has taken place depends on whether there is evidence of the landowner's intention to dedicate a right of way (only the freeholder of a parcel of land can do so), and whether the public has accepted the dedication by starting to use the path.

2. Creation Agreements: Highway authorities can enter into agreements with landowners to create footpaths, bridleways or restricted byways. They're simply drawn up and signed by the two parties, and the right of way comes into existence on the date given in the agreement.

Unlike the procedure for creation orders, there's no period set aside for objections to creation agreements, but notice of a creation agreement must be published by the highway authority in at least one local paper.

Cllr Hinton had written to the Local Access Forum chairman to ask that this be put on the agenda for their next meeting. This will also trigger a request to LCC Highways (Countryside Access Manager Chris Miller) on the method and cost of such action. Such actions were rare and will need some work.

Once we know the potential cost of this exercise and whether Highways are willing to adopt the new footpath, the matter will be on the agenda for the Parish Council to decide whether or not to go ahead.

## 5. Planning.

A) S16/2014, Rectory Farm, 26 Glen Road, Castle Bytham. Mr and Mrs Buik – conversion of 3 barns to bed & breakfast units for two of the barns and mixed use of private residential and cookery class unit to other barn. The Councillors reiterated the comments they made on application S16/2015 regarding the corrugated iron roof which they felt was not as appropriate as Collyweston or pantiles for the Conservation Area of the village and wondered whether there was a restriction on the roof material due to the fact that the barns are within the curtilage of Rectory Farm, a Grade II Listed Building; there was a contradiction on page 5 of the architect's report on application S16/2014, where both a tin roof and tiles are mentioned – the Councillors would like clarification. The Councillors also wondered whether the 8 off-road parking spaces would be enough for the professional cookery courses. The Councillors would like the Preliminary Bat Root Assessment Report to be followed up. All Councillors were unanimously in favour of this very detailed application.

B) S17/0999, 5 High Street, Castle Bytham. Mrs K Wilson – replacement of existing single storey extension with single storey rear extension. The Councillors voted unanimously in favour of this application.

C) S17/1097, 4 Cumberland Gardens, Castle Bytham. Mr A Smith – conversion of existing garage, alterations to dwelling, erection of two storey extension and erection of detached garage. The Councillors voted unanimously in favour of this application, with one condition: the tree standing where the new garage was proposed should not be removed.

SKDC have granted planning permission for dwelling at 36 Station Road, Castle Bytham. S17/0383

## 6. Cemetery - sale of Grant of Right

The Councillors approved the Grant of Right sale of plot 4/7.

## 7. Amenities Committee

Cllr Goodman reported that the duck signs were installed. Two cautionary signs were installed at the upper green, with 2 more to be installed soon. The upper green railing had been repainted. Cllr Hinton thanked Richard Full for repainting the 'phone kiosk. Street signs clean-up was underway.

## 8. Annual playing field safety inspection

The Councillors voted unanimously in favour of Fenland Leisure carrying out the annual safety inspection. Cllr Candler reported that the picnic benches feet were rotting; the picnic table and benches have been moved away from the fence.

## 9. Station Road bus shelter

Tim Smith to give a quote for a metal rail that would be placed 1m from the road. More quotes were awaited for either a paved or concrete standing area next to the shelter.

## 10. Correspondence – seen

- Grant Thornton - email to confirm receipt of 2017 annual return on 12 June 2017.
- LALC have arranged for a PREVENT seminar to be held on Wednesday 12<sup>th</sup> July at Cranwell Village which will be delivered by Rizwaan Chothia, Prevent Officer from Lincolnshire Police. Also included in the seminar is a presentation/workshop delivered by Paul Drury from Lincolnshire County Council, with regard to community cohesion. Paul Drury is the Prevent Support Officer at LCC and also works closely with communities with regards to community engagement & cohesion. The Counter-Terrorism and Security Act 2015 (Section 29) contains a duty on specified authorities to have '*due regard to the need to prevent people from being drawn into terrorism*'. The duty commenced on 1<sup>st</sup> July 2015 for authorities specified in Schedule 6 and outlines how the duty should be implemented within each authority.
- SKDC – The Big Clean, a major programme for street cleaning was launched on 15 June. Residents, community groups and businesses asked to help identify areas to target over an initial 12 week programme starting in August. This will positively transform the district's grotspots and tackle litter weeds, fly-tipping, graffiti and broken street furniture across SKDC's 365 square miles. In doing a standard that consistently exceeds the national average will be set by also cleaning road signs, washing pavements, removing moss and bird mess and over time cutting back overhanging vegetation to keep footpaths clear. LCC will also be working with SKDC to synchronise their responsibilities, emptying gullies, cleaning signs, ripping out weeds, cleaning pavements, remove graffiti and sorting out bins. The parish council and residents can report any areas that need addressing need addressing by reporting them to: [www.southkesteven.gov.uk/skbigclean](http://www.southkesteven.gov.uk/skbigclean) or calling 01476 40 60 66. Clerk to ask SKDC for official pink litter bags.
- Community Lincs news bulletin

## 11. Accounts

### To ratify:

Community Lincs – insurance £609.39 [101086]

Midsummer Festival Committee – fireworks Nov 2016 £300.00 [101087]

### To pay:

Archer Safety Signs -duck signs £161.82 [101092]

Archer Safety Signs -slippery and uneven surface signs £286.08 [101089]

M Cooke – reimbursement Wel Medical Ltd defibrillator pads £77.82 [101090]

M Cooke – reimbursement printer toner £11.30 [101091]

K Goodman – reimbursement paint £20.00 [101093]

M Wright – mowing £108.00 [101094]

*Cheque 101088 was destroyed.*

## 12. AOB

- a. County Cllr Mr B Adams to follow up Old Quarry applications S17/0198, S17/0724, S17/0732, S17/0725 dealing with discharge of conditions.
- b. Cllr Candler would like the road from Castle Bytham to Little Bytham to be repaired in the same way that Morkery Lane to the A1 road has just been done.

Cllr Davies at LCC will be approached; Cllr Dennis had written to thank Cllr Davies for potholes repairs but pointing out the poor quality of the work.

- c. Cllr Goodman was praised and thanked as Chairman of the Midsummer Festival, which was a huge success.
- d. Cllr Dennis asked for 'Emergency Plan' to be discussed at the next meeting.
- e. The website was ready and would soon go live.
- f. The notice board rescued from the destroyed High Street bus shelter and repaired by Cllr Allsopp would be given to Cllr Hinton for the Community Shop.
- g. The date of the September meeting was changed to Wednesday 13 instead of September 20.